

Cabinet/Committee:	Council
Date:	10 July 2008
Subject:	Decisions taken under Urgency Procedure by Portfolio Holders/Leader and Cabinet and Use of Special Urgency Procedure
Responsible Officer:	Hugh Peart - Director of Legal and Governance Services
Portfolio Holder:	Councillor David Ashton – Strategy, Partnership and Finance
Exempt:	No

SECTION 1 – SUMMARY

This report sets out decisions taken under urgency procedure rules by Portfolio Holders/the Leader and Cabinet, and use of the special urgency procedure.

FOR INFORMATION

SECTION 2 – REPORT

In accordance with the Overview and Scrutiny Procedure Rules set out in Part 4 of the Council's Constitution, any Executive decisions taken as a matter of urgency are to be reported to the next available meeting of the Council.

Appendix A sets out the details of those decisions taken as a matter of urgency since the Council held on 21 February 2008.

In accordance with the Access to Information Procedure Rules set out in Part 4 of the Council's Constitution, the use of the Special Urgency procedure in relation to Executive decisions is to be reported quarterly to Council. The Special Urgency procedure has been used once since the Council meeting held on 21 February 2008, in relation to the key decision relating to the Award of the Council's Motor Insurance Contract. which was taken by the Portfolio Holder for Finance and Portfolio Co-ordination at the Portfolio Holder Decision Meeting on 17 March 2008.

SECTION 3 – FURTHER INFORMATION

Options considered

As per the individual reports to the Leader, Portfolio Holder and Cabinet.

Consultation

Where appropriate, Ward Councillors, outside organisations and interested parties were consulted on individual reports considered by the Leader and reports to Cabinet.

Where decisions were deemed urgent, the agreement of the Chair of the Overview and Scrutiny Committee or, in his absence, the Mayor was obtained that the decision would not be subject to the call-in procedure.

Financial Implications/Legal Implications/Equalities Impact/ Section 17 Crime and Disorder Act 1998 considerations

As per the individual reports to the Leader, Portfolio Holder and Cabinet.

SECTION 4 - CONTACT DETAILS AND BACKGROUND PAPERS

Contact: Miriam Wearing, Senior Democratic Services Officer, on 020 8424 1542. The Council's Constitution, the Cabinet Minutes as well as all public reports and decision notices are available through the 'Council and Democracy' Page at www.harrow.gov.uk

Background Papers:

Council's Constitution/Individual PH Reports and Decision Notices/Cabinet Minutes

The officer reports considered by the Portfolio Holder / Leader/Cabinet in respect of the items listed below are exempt from inspection by the public on the grounds that they contain confidential information under paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972 as they contain information relating to the financial or business affairs of any particular person (including the authority holding that information)the specified paragraph of Part I of Schedule 12 to the Local Government Act 1972.

- (1) Hindu School Ex William Ellis Playing Fields (PHD 070/07)
- (2) Award of the Council's Motor Insurance Contract (Portfolio Holder Decision Meeting 17 March 2008)
- (3) Leisure Connection Ltd/Leisure in the Community Ltd, Novation and Variation of Management Agreement at Harrow Leisure Centre, Bannister Sports Centre and Hatch End Pool and Lease at Harrow Leisure Centre
- (4) Commissioning of Information, Advice and Guidance Contract.

APPENDIX A

Urgent Decisions

The following urgent decisions have been taken since Council on 21 February 2008.

Subject	Decision Maker (Portfolio Holder/Leader/ Cabinet)	Reason for Urgency
Hindu School Ex William Ellis Playing Fields (PHD 070/07)	Leader	To enable negotiations to be completed prior to 7 March 2008.
Award of the Council's Motor Insurance Contract (Portfolio Holder Decision Meeting 17 March 2008) Key decision	Portfolio Holder for Finance and Portfolio Co-ordination	In order to comply with the OGC 10-day mandatory standstill period for contracts awarded following an OJEU tender process, the Portfolio Holder decision which was delegated by Cabinet on 13 March, needed to be made on 17 March 2008.
Future Organisation of West Lodge First and West Lodge Middle Schools (PHD 006/08)	Portfolio Holder for Schools and Children's Development	To ensure that the Statutory Notices could be published for a period that was not affected by the School Holidays and that the Notices could be determined within the statutory timescale.
Leisure Connection Ltd/Leisure in the Community Ltd, Novation and Variation of Management Agreement at Harrow Leisure Centre, Bannister Sports Centre and Hatch End Pool and Lease at Harrow Leisure Centre	Cabinet – 19 June 2008	Due to the financial implications of delaying the decision of £20,000 per month. In addition, as this sat directly within the Council's identified savings plan, this would have a knock on effect with other financial planning.
Commissioning of Information, Advice and Guidance Contract.	Cabinet – 19 June 2008	The decision on this matter is urgent as it relates to the issue of a new contract on 1st August 2008 and will involve the TUPE transfer of staff from one organisation to another. In order to do this, officers would need to ensure that time was given for a statutory consultation period. The transfer of the contract to the new provider over

		<p>the summer would ensure minimal disruption to services to schools and colleges, where the majority of work was carried out. It would also ensure that the new provider was established in time to support students with A-level and GCSE results days. The waiver of the call in period will enable officers to spend a greater length of time with the two companies to ensure a smooth transition.</p>
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